

CITY OF UNION GAP, WASHINGTON
REQUEST FOR STATEMENT OF QUALIFICATIONS

The City of Union Gap, Washington is requesting Statements of Qualifications from qualified individuals and firms to provide professional engineering and land surveying services for the following project:

South Broadway Area Water System Improvements – The project consists of the installation of approximately 5,000 linear feet of water main including valves, fire hydrants, water services, and roadway surface restoration. The estimated project budget is \$1,150,000.

Professional services will consist of, but not necessarily be limited to, environmental compliance; preparation of design, plans, specifications, and estimates; construction contract administration including on-site construction observation; and assistance with state and/or federal funding administration. Work shall begin immediately upon selection of a consultant and the execution of a professional services contract. The preliminary project schedule calls for construction to begin by June 2011.

The project is partially funded through the Washington State Department of Commerce Community Development Block Grant (CDBG) program with federal funds provided by the U.S. Department of Housing and Urban Development. It is anticipated that the balance of project funding will be provided by the City of Union Gap. It is possible that additional funding may be received from the Multimedia State and Tribal Assistance Grant (STAG) federal appropriations program and/or the Washington Drinking Water State Revolving Fund (DWSRF) loan program. As a result, cost plus percentage of construction cost contracts will not be allowed and a number of state and federal equal opportunity and affirmative action requirements will apply to the selection process and conduct of the project.

Selection criteria for the project will include relevant experience in similar work, qualifications of the design team and key personnel, familiarity with the City of Union Gap and/or experience with municipalities of similar size, responsiveness to time limitations, familiarity with the CDBG program and experience with CDBG funded projects, previous performance on public projects, geographic proximity, and references. Submittals are to be limited to 25 pages.

Individuals or firms desiring consideration shall submit six (6) copies of their Statement of Qualifications to Kathryn Thompson, City Clerk, at P.O. Box 3008 (102 West Ahtanum Road), City of Union Gap, WA 98903-0008. Statements of Qualifications shall be submitted to arrive no later than 5:00 p.m. on Monday, August 9, 2010. The most highly rated firm will be selected for negotiation of the professional services contract. Interviews may be held at the City's discretion.

The City of Union Gap is an equal opportunity and affirmative action employer. Locally-owned firms, minority-owned firms, women-owned firms, and small businesses are encouraged to respond.

Kathryn Thompson, CMC
City Clerk

July 18 and 25, 2010